

# HAMPSHIRE COUNTY COUNCIL

## Executive Decision Record

<b>Decision Maker:</b>	Executive Member for Economy, Transport and Environment
<b>Date:</b>	19 November 2020
<b>Title:</b>	Hampshire Highway Permit Scheme
<b>Report From:</b>	Director of Economy, Transport and Environment

**Contact name:** Ian Ackerman

**Tel:** 01962 842233

**Email:** [ian.ackerman@hants.gov.uk](mailto:ian.ackerman@hants.gov.uk)

### 1. The decision:

- 1.1. That the Executive Member for Economy, Transport and Environment approves the 2019/2020 annual report for the Hampshire County Permit Scheme (HCPS) and notes the success of the scheme and the need for a review of the scheme documents to take account of recent changes in legislation and technology.
- 1.2. That the Executive Member for Economy, Transport and Environment delegates authority to the Director of Economy, Transport and Environment to approve future reports of this kind.

### 2. Reasons for the decision:

- 2.1. Legislation requires that reports proving that permit schemes are meeting their stated objectives are produced annually for the first three years of operation.
- 2.2. The annual report has been produced in the format recommended by the Highway Authority Utility Committee (HAUC) England in January 2016. The proposed HCPS report is attached to the supporting report as Appendix 1.
- 2.3. Technology and legislation have changed over 2020 including the introduction of a Country-wide IT system for permits. It is essential that the HCPS documentation is updated to take account of these changes.
- 2.4. The annual reports are primarily technical in nature and therefore future reports should be approved by the Director of the Economy, Transport and Environment Department.

### 3. Other options considered and rejected:

- 3.1. Annual performance reports are a legal requirement for all permit schemes and therefore the County Council is obliged to produce such a report and distribute it to key stakeholders. Not doing so would put the County Council in breach of legislation.
- 3.2. Not updating the documents will create inconsistencies between current working practices and the processes described in the HCPS document.

**4. Conflicts of interest:**

4.1. Conflicts of interest declared by the decision-maker:

4.2. Conflicts of interest declared by other Executive Members consulted:

**5. Dispensation granted by the Conduct Advisory Panel: none.**

**6. Reason(s) for the matter being dealt with if urgent: not applicable.**

**7. Statement from the Decision Maker:**

**Approved by:**

**Date:**

-----

**19 November 2020**

**Executive Member for Economy, Transport and  
Environment  
Councillor Rob Humby**